

Rental Termination Form (V2016)

coway

Please select : ☐ Rental Termination ☐ Rental Membership Termination

Requestor Particulars

Name		Member Code	
H/P No.		Request Date	

Customer Particulars (Fill in by Requestor)

Customer		Order(s)	
Contact Person		Install Date	
Tel No.		Model	

Reason

☐ Dissatisfaction of service
 ☐ Dissatisfaction of product quality
 ☐ Dissatisfaction of payment system
 ☐ Dissatisfaction of sales person
 ☐ Deceased / Shutdown
 ☐ Customer change mind / change brand

Outstanding Amount (Fill in by Requestor)

* Tick which appropriate

REN Period	REN MEM Period	ROS Amount	Rental & Rental MEM Penalty Calculation $\left\{ \frac{\text{Obligation period} - \text{Used Month}}{2} \right\} \times \text{Monthly Rental Fees}$
< 2 year <input type="checkbox"/>	< 1 year <input type="checkbox"/>	Penalty	
> 2 year <input type="checkbox"/>	> 1 year <input type="checkbox"/>	Grand Total	

Remark (Fill in by Requestor)

Negotiation / Retention Remark (CCD / DSC)

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Note ** Please Attach with Rental Ledger **

Requestor

Verified By	Approved by
Name :	Name :
Date :	Date :

CCD

Verified By	Approved by
Name :	Name :
Date :	Date :

DSC

Verified By	Checked By
Name	Name
Date	Date